

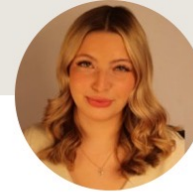
# TOP TIPS FOR YOUR CV AND INTERVIEWS





**Hannah Leeper**  
**Zenopa Recruitment**

# WHO AM I?

- Degree Apprentice
- Over 2 and a half years in the MedComms sector
- Experienced in graduate and mid-senior Level recruitment



**Hannah Leeper**

 Healthcare Communications & Consultancy Recruiter 



# WHY WORK WITH A RECRUITER?



1. Strong relationships with industry leaders
2. Supportive and consultative approach
3. We bring the role to life for you
4. Pre & post interview guidance
5. We negotiate the best offer for you

# CV TOP TIPS



**Clear format with your Education at the top**



**Shout about your transferable skills**



**Show personality and give your CV your own style**



**Answer the hiring managers question before they ask it**

# INTERVIEW TOP TIPS



**Do your homework on the company and interviewer**



**Re-read the job description and start putting the puzzle together**



**Think about what makes you stand out from the crowd**



**Commit! Treat virtual interviews the same as in person.**



**Ask lots of questions**

# WORDS OF WISDOM

- It's important people can communicate in a really clear and simple language
- The Company expects you to have a level of understanding of the position but do not want someone to memorise the full JD!
- Customer facing experience or internships stands people in good stead- whether that's retail, bar work etc- shows can deal with people (and hopefully clients!)
- They are also keen to learn about you and see that you are a well-rounded person



ZENOPA

TALENT DRIVEN ▲ CULTURE FOCUSED

Q&A